

REMINDER: REDEVELOPMENT MEETING BEGINNING AT 7:00 P.M.

**BOROUGH OF LAKEHURST
REDEVELOPMENT AGENCY
FEBRUARY 1, 2018
TENTATIVE AGENDA**

1. Appointment of Chairperson
2. Appointment of Secretary
3. Appointment of Attorney
4. Appointment of Agent
5. Approval of 2018 Schedule of Meetings
6. Resolution regarding agency appointments
7. Approval of Minutes of December 7, 2017 meeting
8. Any other business
9. Adjournment

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
FEBRUARY 1, 2018
TENTATIVE AGENDA**

1. Approval of Minutes of January 18, 2018 Regular Meeting
2. Resolution regarding payment of bills
3. Resolution regarding direct deposit
4. Resolution authorizing cancellation of balances and overpayments
5. Resolution refunding maintenance bond for KBM & Associates, LLC
6. Resolution hiring Sonny Higgins and Public Works Laborer
7. Resolution hiring Richard Bloschock as Public Works Laborer
8. Resolution regarding professional services contract for engineering services

9. Resolution authorizing preparation of bid specifications for Water Main Replacement Project Phase I
10. Resolution raising salaries of temporary police officers
11. Resolution canceling water/sewer lien for Block 72, Lot 1
12. Resolution canceling prior year overpayment for Block 70, Lot 6.01
13. Resolution authorizing fuel purchases from WAWA
14. Approval and Second Reading of Ordinance #2018-01 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING THE PURPOSE OF ORDINANCE #2012-08"
15. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC/CPM
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$220,403.54 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
17-00674	08/24/17	W0033 WITMER PUBLIC SAFETY									
		1 MSA ALTAIR 4X GAS METER	795.00	7-01-25-125-242	B	EQUIPMENT - NEW PURCHASES	R	08/24/17	01/26/18		
17-00784	10/02/17	W0033 WITMER PUBLIC SAFETY									
		1 DURACELL CR2 3.0 VOLT	9.99	7-01-25-125-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/02/17	01/26/18		1797210
		2 METER CALABRATION	75.00	7-01-25-125-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	10/02/17	01/26/18		1797210
			84.99								
17-00880	11/01/17	W0033 WITMER PUBLIC SAFETY									
		1 ALCO-LITE 35' 2 SECTION LADDER	840.00	7-01-25-125-242	B	EQUIPMENT - NEW PURCHASES	R	11/01/17	01/26/18		
		2 FREIGHT	135.00	7-01-25-125-242	B	EQUIPMENT - NEW PURCHASES	R	11/01/17	01/26/18		
			975.00								
17-00894	11/09/17	A0019 A.C. SCHULTES, INC.									
		1 WELL 15 CHECK VALVE INSTALL	6,178.00	7-09-00-101-221	B	SPECIAL CONSULTANT	R	11/09/17	01/26/18		
17-00897	11/09/17	W0016 WALTER EARLE CORP.									
		1 5.35 TONS OF ASPHALT	310.09	7-01-26-135-299	B	MISCELLANEOUS	R	11/09/17	01/26/18		
17-00912	11/16/17	W0016 WALTER EARLE CORP.									
		1 2.41 TONS OF ASPHALT	139.68	7-01-26-135-299	B	MISCELLANEOUS	R	11/16/17	01/26/18		
17-00969	12/04/17	M0118 MIRACLE CHEMICAL CO.									
		1 200 GAL SODIUM HYPOCHLORITE	666.00	7-09-00-101-267	B	CHEMICALS	R	12/04/17	01/26/18		
17-00976	12/04/17	W0033 WITMER PUBLIC SAFETY									
		1 FIRE DEPT SCBA FLOWTEST &	576.00	7-01-25-125-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/04/17	01/26/18		
		2 ANNUAL TEST TO FACEPIECE	36.00	7-01-25-125-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/04/17	01/26/18		
		3 RAYOVAC ALKALINE C BATTERY	71.28	7-01-25-125-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/04/17	01/26/18		
		4 TRAVEL	75.00	7-01-25-125-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/04/17	01/26/18		
			758.28								
17-00981	12/07/17	R0157 RED THE UNIFORM TAILOR, INC.									
		1 511 TACTICAL WM CIRBUS PANTS	69.99	7-01-25-127-278	B	UNIFORM ALLOWANCE - BROOKS	R	12/07/17	01/26/18		A282121
		2 511 TACTICAL WM CIRBUS PANTS	69.99	7-01-25-127-278	B	UNIFORM ALLOWANCE - BROOKS	R	12/07/17	01/26/18		A282121

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17-00981	12/07/17	R0157 RED THE UNIFORM TAILOR, INC.									
		3 UNDER ARMOUR BLACK CREW SOCKS	33.98	7-01-25-127-278	B UNIFORM ALLOWANCE - BROOKS		R	12/07/17	01/26/18		A282121
			<u>173.96</u>								
17-00984	12/11/17	R0157 RED THE UNIFORM TAILOR, INC.									
		1 DON HUME GUN BELT BW	87.35	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		2 DON HUME MAG POUCH GLOCK 21BW	47.90	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		3 DON HUME HANDCUFF CASE BW	37.55	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		4 DON HUME MACE HOLDER BW	40.45	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		5 DON HUME SHOULDER STRAP BW	60.10	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		6 KEEPER BW	24.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		7 D RINGS	16.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		8 DANNER BOOTS	219.95	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		9 PERSHING HAT	62.95	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		10 PEERLESS HANDCUFFS	42.60	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		11 MONODNOCK STRAIGHT BATON	151.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		12 BLAUER RAIN COAT	159.99	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		13 HAT COVER	11.99	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		14 TIE PIN	9.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		15 BATON HOLDER	36.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		16 NAMEPLATE	13.60	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		17 SERVING SINCE 2017	13.60	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
		18 DANNER BOOTS	0.00	7-01-25-127-272	B UNIFORM REPAIRS - REPLACE		R	12/11/17	01/26/18		
			<u>1,034.03</u>								
17-00999	12/14/17	G0030 GRAMCO BUSINESS COMMUNICATIONS									
		1 SOUND SYSTEM	6,620.00	X-04-00-554-002	B MUNICIPAL BUILDING IMPROVEMENTS (17-03)		R	12/14/17	01/26/18		
		2 DIGITAL RECORDER	1,990.00	X-04-00-554-002	B MUNICIPAL BUILDING IMPROVEMENTS (17-03)		R	12/14/17	01/26/18		
			<u>8,610.00</u>								
17-01030	12/20/17	A0113 ATLANTIC TACTICAL									
		1 ATK DYNAMIC ENTRY MINI DEPLOY	418.30	7-01-25-127-299	B MISCELLANEOUS		R	12/20/17	01/26/18		
		2 ATK DYNAMIC ENTRY PADLOCK	133.75	7-01-25-127-299	B MISCELLANEOUS		R	12/20/17	01/26/18		
			<u>552.05</u>								
17-01033	12/20/17	T0039 TRANSUNION RISK & ALT. DATA									
		1 TRANSACTIONAL ACCOUNT	500.00	7-01-25-127-299	B MISCELLANEOUS		R	12/20/17	01/26/18		

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17-01038	12/28/17	P0032 THE PARTS SHACK, LLC									
		1 INVOICE 240370 : BATTERY,	213.16	7-01-26-151-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	12/28/17	01/26/18		240370
17-01039	12/28/17	P0120 POLICE AND SHERIFFS PRESS									
		1 HOLOVIEW SECURE ID INV# 101275	15.00	7-01-25-127-211	B	OFFICE SUPPLIES	R	12/28/17	01/26/18		101275
		2 SHIPPING	2.49	7-01-25-127-211	B	OFFICE SUPPLIES	R	12/28/17	01/26/18		
			17.49								
17-01040	12/29/17	R0013 RALPH, V.E. & SON, INC.									
		1 ADULT NON-REBREATH MASK WITH	77.50	7-01-25-127-246	B	EQUIPMENT - SAFETY	R	12/29/17	01/26/18		
		2 PED NON-REBREATH MASK	27.50	7-01-25-127-246	B	EQUIPMENT - SAFETY	R	12/29/17	01/26/18		
		3 ADULT NASAL CANNULA	27.50	7-01-25-127-246	B	EQUIPMENT - SAFETY	R	12/29/17	01/26/18		
			132.50								
17-01042	12/29/17	O0022 ONSOLVE, LLC									
		1 CODE RED 1/1/18 - 12/31/18	186.67	7-01-25-127-299	B	MISCELLANEOUS	R	12/29/17	01/26/18		ECN-029578
		2 CODE RED 1/1/18 - 12/31/18	186.67	7-01-25-133-299	B	MISCELLANEOUS	R	12/29/17	01/26/18		ECN-029578
		3 CODE RED 1/1/18 - 12/31/18	186.66	7-01-26-151-299	B	MISCELLANEOUS	R	12/29/17	01/26/18		ECN-029578
			560.00								
17-01044	12/29/17	A0093 ACTION UNIFORM CO.									
		1 UNDER ARMOR TURTLENECK W/LPD	110.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		2 BLAUER SUPERSHIRT CLASS A S/S	174.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		3 BLAUER SUPERSHIRT CLASS A L/S	178.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		4 CLASS B LONG SLEEVE	67.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		5 CLASS B SHORT SLEEVE	67.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		6 CLASS A PANTS	196.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		7 CLASS B PANTS	75.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		8 UNIFORM TIE	7.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		9 SERVING SINCE 2015 NAMETAG	20.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		10 ELBECO SHIELD SPRING JACKET	169.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
			1,063.00								
17-01045	12/29/17	C0094 COPQUEST INC									
		1 HAWK LAPEL MICROPHONE-QUICK	99.70	7-01-25-127-280	B	UNIFORM ALLOWANCE - DRYBOLA	R	12/29/17	01/26/18		
17-01047	12/29/17	A0093 ACTION UNIFORM CO.									
		1 NYLON MAG POUCH	24.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		2 NYLON CUFF CASE	21.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		

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17-01047	12/29/17	A0093 ACTION UNIFORM CO.				Continued					
		3 NYLON BELT KEEPERS	12.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
		4 NYLON OC SPRY HOLDER	21.00	7-01-25-127-272	B	UNIFORM REPAIRS - REPLACE	R	12/29/17	01/26/18		
			78.00								
17-01048	12/29/17	D0041 D-FI PRODUCTIONS INC.									
		1 PD WEBSITE HOSTING MONTHLY	180.00	7-01-25-127-299	B	MISCELLANEOUS	R	12/29/17	01/26/18		3072
		2 DOMAIN NAME TRANSFER/RENEWAL	14.00	7-01-25-127-299	B	MISCELLANEOUS	R	12/29/17	01/26/18		3072
			194.00								
17-01050	12/31/17	S0896 SHORE BUSINESS SOLUTIONS									
		1 PW COPIER - PER COPY BILLING	13.27	7-01-26-151-299	B	MISCELLANEOUS	R	12/31/17	01/26/18		044040
		2 BORO HALL - PER COPY BILLING	13.70	7-01-20-104-299	B	MISCELLANEOUS	R	12/31/17	01/26/18		044036
		3 TAX OFFICE - PER COPY BILLING	19.54	7-01-20-104-299	B	MISCELLANEOUS	R	12/31/17	01/26/18		044053
			46.51								
17-01052	12/31/17	H0196 HALL'S SERVICE, INC.									
		1 1710-4650: PD 1301 OIL CHANGE	51.05	7-01-26-147-252	B	POLICE VEHICLE MAINT/REPAIR	R	12/31/17	01/26/18		1710-4650
		2 1710-4755: 17 EXPLORER OIL CH	47.55	7-01-26-147-252	B	POLICE VEHICLE MAINT/REPAIR	R	12/31/17	01/26/18		1710-4755
		3 1710-4857: PD 16 EXPLR ROTORS	298.04	7-01-26-147-252	B	POLICE VEHICLE MAINT/REPAIR	R	12/31/17	01/26/18		1710-4857
		4 1710-5031: PW DUMP FLASHER	118.39	7-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	12/31/17	01/26/18		1710-5031
		5 1710-4797: FD VAN P/S HOSE	210.23	7-01-26-147-281	B	FIRE DEPT VEHICLE MAINT/REPAIR	R	12/31/17	01/26/18		
		6 1711-5415: PD 16 EXPLORER	75.00	7-01-26-147-252	B	POLICE VEHICLE MAINT/REPAIR	R	12/31/17	01/26/18		1711-5415
		7 1711-5456: PD 1305 SPARK PLUGS	562.07	7-01-26-147-252	B	POLICE VEHICLE MAINT/REPAIR	R	12/31/17	01/26/18		1711-5456
		8 1711-5505: PW F250 LIGHT BULBS	27.99	7-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	12/31/17	01/26/18		1711-5505
		9 1711-5665: PW F250 OIL CHANGE	43.35	7-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	12/31/17	01/26/18		1711-5665
		10 1711-5682: 09 SILVERADO OIL CH	38.66	7-01-26-147-256	B	PUBLIC WKS VEHICLE MAINT/REP	R	12/31/17	01/26/18		1711-5682
			1,472.33								
18-00012	01/11/18	P0032 THE PARTS SHACK, LLC									
		1 THRUST STARTING FLUID	15.96	8-01-26-151-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	01/11/18	01/26/18		241425
		2 ANTIFREEZE	59.94	8-01-26-151-244	B	EQUIPMENT - MAINTENANCE/REPAIR	R	01/11/18	01/26/18		241425
			75.90								
18-00013	01/11/18	P0032 THE PARTS SHACK, LLC									
		1 BATTERY CHARGER	259.99	8-01-26-151-299	B	MISCELLANEOUS	R	01/11/18	01/26/18		
18-00042	01/17/18	M0036 MUNICIPAL RECORD SERVICE									
		1 ATS MAILERS - 2 CARTONS	314.00	8-01-43-201-216	B	PRINTING	R	01/17/18	01/26/18		171136

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18-00042	01/17/18	M0036 MUNICIPAL RECORD SERVICE		Continued							
		2 SHIPPING	48.00	8-01-43-201-216	B PRINTING	R	01/17/18	01/26/18			171136
			362.00								
18-00045	01/17/18	M0016 MICROMEDIA PUBLICATIONS									
		1 PUBLIC WORKS HELP WANTED AD	55.00	8-01-26-151-299	B MISCELLANEOUS	R	01/17/18	01/26/18			71606
18-00048	01/18/18	M0971 MR. KEYS/BRICK LOCKSMITH									
		1 SERVICE CALL AND LABOR	150.00	8-01-26-113-299	B MISCELLANEOUS	R	01/18/18	01/26/18			24939
18-00049	01/18/18	S0896 SHORE BUSINESS SOLUTIONS									
		1 PW COPIER - PER COPY BILLING	7.13	8-01-26-151-299	B MISCELLANEOUS	R	01/18/18	01/26/18			044599
		2 BORO HALL - PER COPY BILLING	15.88	8-01-20-104-299	B MISCELLANEOUS	R	01/18/18	01/26/18			044655
		3 TAX OFFICE - PER COPY BILLING	20.94	8-01-20-104-299	B MISCELLANEOUS	R	01/18/18	01/26/18			044676
			43.95								
18-00050	01/18/18	B9112 B & K EQUIPMENT SERVICES									
		1 PETERBILT COOLANT LEAK	256.20	8-01-26-147-254	B SANITATION VEHICLE MAINT/REP	R	01/18/18	01/26/18			22234
18-00051	01/18/18	B9112 B & K EQUIPMENT SERVICES									
		1 FORD F750 DUMP TRUCK/PLOW	157.50	8-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP	R	01/18/18	01/26/18			22271
18-00065	01/26/18	W0021 WESTERN PEST SERVICES									
		1 PEST CONTROL SERVICE 1/18	110.00	8-01-26-113-222	B CONTRACTUAL SERVICES	R	01/26/18	01/26/18			4612905B
18-00066	01/26/18	P0151 PEDRONI FUEL OIL CO.									
		1 DYED DIESEL FOR PW GARAGE	1,396.17	8-01-31-160-266	B DIESEL FUEL	R	01/26/18	01/26/18			547034
18-00067	01/26/18	W0168 WEST GROUP PAYMENT CENTER									
		1 NJ CRIMINAL/MOTOR VEHICLE LAW	558.00	8-01-43-201-283	B BOOKS & PUBLICATIONS	R	01/26/18	01/26/18			6119485707
18-00068	01/26/18	B0019 BOLLINGER, INC. - DENTAL									
		1 DENTAL INSURANCE 1/18	3,233.27	8-01-23-121-226	B Insurance - Dental	R	01/26/18	01/26/18			044264
18-00069	01/26/18	U0005 UNIFIRST CORPORATION									
		1 PW UNIFORM CLEANING 12/17	606.29	7-09-00-101-271	B UNIFORMS	R	01/26/18	01/26/18			
18-00070	01/26/18	C0060 COMCAST CABLE									
		1 ESC CABLE MODEM	104.05	8-01-31-164-275	B TELEPHONE	R	01/26/18	01/26/18			

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18-00070	01/26/18	C0060 COMCAST CABLE		Continued							
		2 POLICE DEPT CABLE MODEM	105.84	8-01-31-164-275	B TELEPHONE		R	01/26/18	01/26/18		
			<u>209.89</u>								
18-00071	01/26/18	00284 OCEAN COUNTY DEPART OF FINANCE									
		1 COUNTY LEVY DUE 02/15/18	166,343.54	8-01-55-900-001	B COUNTY TAXES PAYABLE		R	01/26/18	01/26/18		
		2 COUNTY A/O DUE 02/15/18	1,490.26	8-01-55-900-001	B COUNTY TAXES PAYABLE		R	01/26/18	01/26/18		
			<u>167,833.80</u>								
18-00072	01/26/18	M0113 MANCHESTER TOWNSHIP									
		1 ILSA GASOLINE 11/17	1,016.42	7-01-31-160-265	B GASOLINE		R	01/26/18	01/26/18		
		2 ILSA GASOLINE 12/17	1,198.48	7-01-31-160-265	B GASOLINE		R	01/26/18	01/26/18		
			<u>2,214.90</u>								
18-00073	01/26/18	M0113 MANCHESTER TOWNSHIP									
		1 ILSA ANIMAL CONTROL 9/17	160.00	7-01-27-139-299	B MISCELLANEOUS		R	01/26/18	01/26/18		
		2 ILSA ANIMAL CONTROL 10/17	40.00	7-01-27-139-299	B MISCELLANEOUS		R	01/26/18	01/26/18		
			<u>200.00</u>								
18-00075	01/26/18	B9112 B & K EQUIPMENT SERVICES									
		1 TRACTOR HARD START VALVE	362.65	8-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP		R	01/26/18	01/26/18		22300
		2 T-4 REPLACE BLOCK HEATER/HARNE	578.64	8-01-26-147-254	B SANITATION VEHICLE MAINT/REP		R	01/26/18	01/26/18		22304
		3 DUMP TRUCK FLOOR PLATE/ACCELER	457.13	8-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP		R	01/26/18	01/26/18		22301
		4 TOWING FOR F800	125.00	8-01-26-147-256	B PUBLIC WKS VEHICLE MAINT/REP		R	01/26/18	01/26/18		22302
		5 T-3 REPLACE BLOCK HEATER	549.53	8-01-26-147-254	B SANITATION VEHICLE MAINT/REP		R	01/26/18	01/26/18		22303
			<u>2,072.95</u>								
18-00077	01/26/18	T0163 TOMS RIVER CAR WASH									
		1 PD CAR WASHES 12/17	5.00	7-01-25-127-299	B MISCELLANEOUS		R	01/26/18	01/26/18		1445
18-00081	01/26/18	A0506 AT&T									
		1 AT&T TELEPHONE CHARGES	3,213.33	8-01-31-164-275	B TELEPHONE		R	01/26/18	01/26/18		
18-00082	01/26/18	A9111 ADP, INC									
		1 PAYROLL CHARGES PDEND 1/12/18	370.14	8-01-20-103-299	B MISCELLANEOUS		R	01/26/18	01/26/18		506789547
18-00083	01/26/18	V0855 VERIZON									
		1 PHONE BILLS	340.43	8-01-31-164-275	B TELEPHONE		R	01/26/18	01/26/18		

PO #	PO Date	Vendor	Amount	Charge Account	Contract Acct Type	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
18-00083	01/26/18	V0855 VERIZON				Continued					
		2 PHONE BILLS	87.66	8-01-31-164-275	B TELEPHONE		R	01/26/18	01/26/18		
			<u>428.09</u>								
18-00084	01/26/18	J0900 JCP&L									
		1 ELECTRIC BILL UF	3,912.40	8-09-00-101-276	B ELECTRIC		R	01/26/18	01/26/18		
18-00085	01/26/18	M0041 M&M CLEANING SERVICE, INC.									
		1 PD CLEANING FOR 1/18	105.00	8-01-25-127-299	B MISCELLANEOUS		R	01/26/18	01/26/18		
		2 BH CLEANING FOR 1/18	105.00	8-01-20-104-299	B MISCELLANEOUS		R	01/26/18	01/26/18		
			<u>210.00</u>								
18-00086	01/26/18	K0007 KBM & ASSOCIATES									
		1 REFUND 10YR MAINTENANCE BOND	7,000.00	7-03-00-400-110	B ESCROW: KBM & ASSOC		R	01/26/18	01/26/18		
18-00087	01/26/18	R0158 REMINGTON, VERNICK & VENA									
		1 VERIZON ESCROW BILL 1514P082-5	685.00	T-03-00-400-003	B Verizon Site Plan B.72 L.3, 5(PB REVIEW)	R		01/26/18	01/26/18		1514P082-5
		2 VERIZON ESCROW BILL 1514P082-6	130.00	T-03-00-400-003	B Verizon Site Plan B.72 L.3, 5(PB REVIEW)	R		01/26/18	01/26/18		1514P082-6
			<u>815.00</u>								
<hr/> Total Purchase Orders: 49 Total P.O. Line Items: 119 Total List Amount: 220,403.54 Total Void Amount: 0.00 <hr/>											

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND APPROPRIATIONS	7-01	11,619.67	0.00	11,619.67	0.00	0.00	11,619.67
TRUST ACCOUNT	7-03	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
WATER & SEWER OPERATING	7-09	<u>7,450.29</u>	<u>0.00</u>	<u>7,450.29</u>	<u>0.00</u>	<u>0.00</u>	<u>7,450.29</u>
Year Total:		26,069.96	0.00	26,069.96	0.00	0.00	26,069.96
CURRENT FUND APPROPRIATIONS	8-01	180,996.18	0.00	180,996.18	0.00	0.00	180,996.18
WATER & SEWER OPERATING	8-09	<u>3,912.40</u>	<u>0.00</u>	<u>3,912.40</u>	<u>0.00</u>	<u>0.00</u>	<u>3,912.40</u>
Year Total:		184,908.58	0.00	184,908.58	0.00	0.00	184,908.58
	T-03	815.00	0.00	815.00	0.00	0.00	815.00
GENERAL CAPITAL IMPROVEMENTS	X-04	8,610.00	0.00	8,610.00	0.00	0.00	8,610.00
Total of All Funds:		<u><u>220,403.54</u></u>	<u><u>0.00</u></u>	<u><u>220,403.54</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>220,403.54</u></u>

RESOLUTION OF THE BOROUGH OF LAKEHURST,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
REQUIRING DIRECT DEPOSIT OF PAYROLL CHECKS

FEBRUARY 1, 2018

WHEREAS, P.L.1981, c. 385 (C.52:14-15a) was amended by the Senate and General Assembly of the State of New Jersey to provide that municipalities (along with other State entities) may provide for mandatory direct deposit of net pay for all employees on or after July 1, 2014; and

WHEREAS, the Chief Financial Officer of the Borough of Lakehurst recommends the municipality adopt this requirement for mandatory direct deposit of net pay as it provides an increase in the productivity of the Finance department, a decrease in the cost of producing and replacing lost checks, and the elimination of the cost of delivery of checks; and

WHEREAS, the employees of the municipality shall indicate, in writing to the Chief Financial Officer, the specific banking institution(s) and designated checking account(s), savings account(s) or share account(s) to which the deposit shall be made on behalf of the employee; and

WHEREAS, the Chief Financial Officer of the Borough of Lakehurst may determine special exceptions to this policy for paychecks for terminated employees and seasonal employees; and

WHEREAS, the Chief Financial Officer and the Borough Clerk recommend the adoption of this policy.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Lakehurst that, effective March 1, 2018, mandatory direct deposit of net pay for all employees of the Borough of Lakehurst shall be made to the specific banking institution(s) provided by each employee.

CERTIFICATION

I, Patricia M. Applegate, Municipal Clerk of the Borough of Lakehurst, County of Ocean, do hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council at a meeting held on the 1st day of February, 2018.

Bernadette Dugan, RMC
Municipal Clerk, Borough of Lakehurst

**RESOLUTION BOROUGH OF LAKEHURST,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING CANCELLATION
OF MINIMAL BALANCES AND OVERPAYMENTS
BY TAX COLLECTOR**

WHEREAS, New Jersey Statute 40A:5-17.a subsection b, permits the governing body of a municipality to adopt a resolution authorizing a municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax delinquency or refund of less than \$ 5.00; and

WHEREAS, the Tax Collector currently has minimal amounts affecting prior years and will have minimal amounts affecting current and future years and is desirous of canceling these amounts expeditiously;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

1.The Borough Council hereby authorizes the Tax Collector to process, without further action on the part of the governing body, the cancellation of any property tax delinquency or refund of less than \$ 5.00.

CERTIFICATION

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, KBM & Associates, LLC had requested that the \$35,000 ten-year Stormwater Maintenance Bond posted in February, 2005 be reduced by \$3,500.00 each year as approved by resolution in February, 2005; **and**

WHEREAS, the stormwater maintenance bond had been reduced in 2006 and 2007 to \$28,000 and \$7,000 for the period 2008 and 2009 to \$21,000, and \$14,000 for the period 2010 through 2013; **and**

WHEREAS, the ten-year period for the bond has expired and there remains an amount of \$7,000; **and**

WHEREAS, KBM & Associates, LLC has requested payment of the remaining \$7,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the ten-year Stormwater Maintenance Bond posted by KBM & Associates, LLC has expired and authorizes the payment of the remaining \$7,000 to KBM Associates, LLC.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, the Borough is in need of hiring a public works heavy laborer, **and**

WHEREAS, Sonnie Higgins has applied for the position; **and**

WHEREAS, Mr. David Winton Public Works Department Head has recommended Sonnie Higgins be hired as a public works heavy laborer,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Sonnie Higgins be hired as a permanent public works heavy laborer at the contractual rate, effective February 5, 2018.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, the Borough is in need of hiring a public works heavy laborer, **and**

WHEREAS, Richard Bloschock has applied for the position; **and**

WHEREAS, Mr. David Winton Public Works Department Head has recommended Richard Bloschock be hired as a public works heavy laborer,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Richard Bloschock be hired as a permanent public works heavy laborer at the contractual rate, effective January 29, 2018.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, the Mayor and Council approved a professional services agreement with Alan Dittenhofer, of Remington and Vernick Engineers to provide preliminary engineering services for initiation of the NJEIT Short Term Loan and supporting documentation in H2Loans as part of a water main replacement project on June 15, 2017; **and**

WHEREAS, NJEIT is requiring additional language to be inserted in the agreement; **and**

WHEREAS, the required changes to the agreement have been made; **and**

WHEREAS, there are no changes to the amount of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the changes required by the NJEIT for the professional services agreement for engineering services associated with the water main replacement project are hereby approved.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, the Borough of Lakehurst is participating in a grant/loan from NJEIT and H2Loans for a water main replacement project, **and**
and

WHEREAS, the Governing Body is desirous that the bid specifications be prepared and advertised; **and**

WHEREAS, the Governing Body wishes to authorize the Municipal Engineer to prepare the specifications for the grant and publish the Notice to Bidders

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the Municipal Engineer is hereby authorized to prepare bid specifications for the NJEIT water main replacement project and advertise the Notice to Bidders

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC
Municipal Clerk**

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, the Borough of Lakehurst is increasing the salaries of temporary police officers Anthony DiPaolo, John Kurdes, and Harry Paul to \$15.00 per hour; **and**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that the salaries of temporary police officers Anthony DiPaolo, John Kurdes, and Harry Paul be increased to \$15.00 per hour, effective immediately.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION BOROUGH OF LAKEHURST,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING CANCELLATION
OF MUNICIPAL TAX TITLE LIEN
BY TAX COLLECTOR**

WHEREAS, the Tax Collector currently has an uncollectible municipal tax title lien from 2000, and whereas the property no longer is assessed;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

1.The Borough Council hereby authorizes the Tax Collector to process, without further action on the part of the governing body, the cancellation of the 2000 municipal tax title lien of \$ 4,292.79 for Block 72, Lot 1, TTL # 200020.

CERTIFICATION

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION BOROUGH OF LAKEHURST,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING CANCELLATION
OF PRIOR YEAR OVERPAYMENT
BY TAX COLLECTOR**

WHEREAS, the Tax Collector currently has an overpayment from 2015, and whereas the property no longer is assessed;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lakehurst, County of Ocean, State of New Jersey as follows:

1.The Borough Council hereby authorizes the Tax Collector to process, without further action on the part of the governing body, the cancellation of the 2015 tax overpayment of \$ 611.69 for Block 70, Lot 6.01.

CERTIFICATION

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

Bernadette Dugan, RMC/CPM
Municipal Clerk

**RESOLUTION
FEBRUARY 1, 2018**

WHEREAS, the Borough of Lakehurst is desirous of entering into an agreement with WAWA for gasoline and diesel fuel purchases, **and**

WHEREAS, Chief Financial Officer William Antonides has reviewed the program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, that Administrator Stephen F. Childers is hereby authorized to enter into an agreement with WAWA for gasoline and diesel fuel purchases.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of February 1, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

BOROUGH OF LAKEHURST - COUNTY OF OCEAN
ORDINANCE 2018-01

ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING THE PURPOSE OF ORDINANCE
2012-08

WHEREAS, the Borough of Lakehurst (the "Borough"), County of Ocean, duly and finally adopted the Bond Ordinances listed in the succeeding paragraph;

WHEREAS, the Borough, having completed the majority of the projects authorized under the Bond Ordinance 2012-08, and has a remaining funded balance of \$63,797.88;

WHEREAS, the Borough is desirous of amending the purpose of said ordinance for other capital improvements.

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, NEW JERSEY (not less than two thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The sum of \$63,797.88 is hereby amended to read for the purpose of Municipal Building Improvements and Upgrading Information Technology Systems.

Section 2. The period of usefulness of the Improvements referred to in Section 1, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five years.

Section 3. The capital budget of the Borough of Lakehurst is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. The improvements authorized hereby are not current expenses and are general improvements the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 5. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. This bond ordinance shall take effect twenty days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at the regular meeting of the governing body of the Borough of Lakehurst, County of Ocean, and State of New Jersey, held on the 18th day of January, 2018 and that said ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, Center Street, Lakehurst, New Jersey on the first day of February, 2018 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk